

GOVERNMENT OF ANDHRA PRADESH  
PANCHAYAT RAJ AND RURAL DEVELOPMENT (RD.I) DEPARTMENT

Memo.No.20428/RD.I/A1/2011.

Dated:16.01.2012.

Sub: RD - Social Security Pensions - System for efficient and timely disbursement and management of funds – Timelines for cycle of disbursement of Social Security Pensions – Instructions – Reg..

Ref: G.O.Ms.No.380, PR&RD (RD.I) Dept., Dt:01.12.2011.

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Government have issued orders in the reference cited to implement the electronic Fund Management System (eFMS) for Social Security Pensions in order to improve the timely service delivery of pensions. During implementation of Social Security Pensions through eFMS, many officials have to be involved in the system for proper and timely disbursement of pensions to all 75 lakh pensioners every month.

Hence, activity wise time lines for the schedule for Social Security pensions have been fixed as detailed below:

Activity	Schedule Date
Disbursement of pensions	1 <sup>st</sup> and 5 <sup>th</sup> of every month
Panchayat Secretary / Bill Collector shall return the signed acquittances to MPDO/Municipal Commissioners	10 <sup>th</sup>
If disbursement is through Smartcard, data will be shared by the Bank concerned	T (Transaction day) + 1
Remittance of the undisbursed amount from Pension Disbursing Agency (PDA) directly to State Nodal Account (SNA)	10 <sup>th</sup>
MPDO /Municipal Commissioner shall verify the death and permanent migration pensions and confirm the data	15 <sup>th</sup>
Uploading of disbursement data to server	16 <sup>th</sup>
Generation of acquittances	17 <sup>th</sup> to 21 <sup>st</sup>
Approval of proceedings by District Collector	22 <sup>nd</sup> / 23 <sup>rd</sup>
Request for Fund Transfer by Project Director, DRDA on securing the approval of the District Collector	Same day (22 <sup>nd</sup> / 23 <sup>rd</sup> )
Approval of Fund Transfer Request (FTR) by Director (DWCRA) after securing the approval of District Collector	23 <sup>rd</sup> / 24 <sup>th</sup>
Funds for disbursement of pensions to be reached to the concerned PDAs from the SNA	25 <sup>th</sup>

All the District Collectors / Project Directors, DRDAs are requested to issue necessary instructions to all the concerned to follow the above cycle strictly as scheduled above failing which necessary disciplinary action will be initiated against the concerned as per rules in vogue.

R.SUBRAHMANYAM  
PRINCIPAL SECRETARY TO GOVERNMENT (RD)

To

All the District Collectors.  
All the Project Director, DRDAs in the State.  
The PMG (BD), DOP, Hyderabad.  
All the Smartcard participating Banks.  
All the Service Providers.

Through CEO, SERP,  
Hyderabad.

The Chief Executive Officer, SERP, AP, Hyderabad.

//FORWARDED :: BY ORDER//

M.V.V.P.P. Prasad,  
SECTION OFFICER